

Dentist bulletin – May 2018

In this bulletin you will find the following articles:

- Practice Record (PR) Forms
- SFE Leave
- Reminder ARR deadline 30 June 2018
- NHS Dental Charges Posters and Leaflets

Practice Record (PR) Forms (Non-Dental Prototypes Practices)

It has come to our attention that some dental practices not taking part in the Contract Reforms Dental Prototypes have been supplied with/ordered Practice Record Dental Prototype (PRDP) forms in error opposed to regular PR forms.

PRDP forms can easily be identified by the letters PRDP in the top left corner of the form and their purple colour.

If you have been provided with PRDP forms, you CAN still use them if you are not part of the Dental Prototypes but YOU MUST line through the paragraph on the front of the form which starts with the text “This dental practice is participating in a Prototype Agreements Scheme” and ends with “considered by the Department of Health”.

A new A4 orange version of the PR form will be available to order in the next few days, until these are available please continue to use your current supply of the blue A5 PR forms. If none of these new versions are available as a temporary measure you are able to print copies from our website at: <https://www.nhsbsa.nhs.uk/fp17-processing-and-payments> or photocopy a current PR Form if you have one.

SFE Leave

If a performer is on Maternity, Paternity or Adoptive Leave or is claiming Long term Sickness Payments, the performer’s NPE/NPEE should not be zeroed for the period of absence via Contract Amend as this will impact on the calculation of their payment and could impact on their pension contributions.

When NHSBSA receives the application form and the claim is entered into Compass, the system will use the NPE/NPEE value to calculate the payment due and automatically zero their earnings for the period of absence.

If the performer's NPE/NPEE amount is to be distributed to other performers to cover their absence this cannot be done until the application has been processed and the system has zeroed their earnings accordingly.

Reminder - Annual reconciliation process deadline 30 June 2018

Don't forget that all providers and performers must confirm their net earnings for the 2017/18 financial year by 30 June 2018.

It's important that this is completed because your net earnings are used to calculate your entitlement to statutory payments, such as sickness, as well as to keep accurate pension records.

NHS dental charges posters and leaflets.

By now all dental practices should have received copies of the NHS dental charges posters and leaflets, if you have not received these or require additional copies please order them via the DH order line.

Telephone: 0300 123 1002.

Product	Code
NHS dental charges poster	2906200p
NHS dental charges leaflet	2906200leaflet